

COUNCIL MEETING – 11TH OCTOBER 2012

Extract from the Minutes of the Audit and Governance Committee Meeting on 27th September 2012

28 AUDIT AND GOVERNANCE COMMITTEE ANNUAL REPORT 2011/12

The Committee considered a draft of its Annual Report 2011/12.

Many Audit Committees prepared an annual report to demonstrate how they had fulfilled their terms of reference and to account for their performance. CIPFA guidance stated that key aspects to consider including in such a report were:

- Committee membership.
- Summary of activity, including key topics, decisions and recommendations.
- Review of the committee's effectiveness.
- Development activity undertaken. For example, training and networking.

The CIPFA guidance also stated that annual reports should be publically available and should be readable and accessible.

The requirement to submit an annual report was now included within Cheshire East Council's Constitution and the 2011/12 report was the first annual report of the Committee.

Members agreed a couple of minor amendments with regard to the dates referred to in the report.

RESOLVED

That Annual Report 2011/12 as amended be approved for submission to Council.